

**Board of Selectman Meetings
307 Main Street
Gilbertville MA 01031
April 10, 2023**

In Attendance: Julie Quink, Chair, H Robert Ruggles, Vice Chair, Kelly Kemp, Clerk, Nicole Parker, Town Administrator.

Meeting called to order March 27, 2023, at 6:31 pm

Visitor Comments

Ryan Witkos thanked Julie Quink for her all her hard work being on the Selectboard and Julie will be missed by all.

Old Business

Letter of Support for the MA Division of Fishery and Game property located along Hardwick Pond.

HRR made a motion to write a letter of support to MA Division of Fishery and Game located on Hardwick Park

All in favor

JQ (I), HRR(I), KK abstaining

WWTP Trailer and Mower Quote

Scott Potter sent a quote to the Board of Selectmen for a Trailer and Mower he was looking to help with maintaining the area. The quote iss for \$22,361.30. Nicole Parker has looked into the budget and the Mower and Trailer could be absorbed into the sewer budget this year as we do have enough funds to cover this cost.

HRR was concerned about the model. Wants to speak with Scott to get more information on what he will be doing with this. The Board of Selectmen would like to move this to the next agenda to discuss.

Eagle Hill Sewer commitment

Eagle Hill is billed quarterly for their sewer bill. The Commitment for this quarter to approve is \$34056.15.

KK made a Motion to approve the sewer commitment for Eagle Hill in the amount of 34056.15 billing date of April 10, 2023, and due date of May 10, 2023

HRR seconded.

Roll Call

KK (I), HRR (I), JQ (I)

Minutes

One adjustment for the minutes on January 9, 2023. It was Judy Korzec who addressed the board under meeting minutes.

KK made a motion to approve the Board of Selectmen meeting minutes for October 27, 2023, Dec 5, 2023, Dec 19, 2023, January 9, 2023, January 23, 2023, February 13, 2023, February 27, 2023, March 13, 2023, and March 27, 2023.

HRR seconded.

Roll call.

KK(I), HRR (I), JQ (I)

Building Dept Fees

Hardwicks billing fees were low compared to other towns in our area. Bill Cantell, the Building Inspector, has adjusted the prices to stay current.

Motion

KK made a motion to approve and accept the new fee schedule for the building dept that will be effective July 1, 2023 as proposed by the Building Inspector Bill Cantell.

Roll Call

KK(I), HRR (I), JQ (I)

Collector Fee for Documents

The Tax Collector dept is getting a lot of residents coming in and asking for copies of their bills. They are proposing to start charging \$1.00 for any copies they need to print out.

Motion

KK made a motion to adopt the fee of \$1.00 per copy for any tax bills or history of payments as requested by the Treasurer/ collector office effective immediately.

Roll Call

KK(I), HRR (I), JQ (I)

Nicole Parker Town Administrator Review

To Highlight a few accomplishments that she has done the last 2 years in Hardwick

- USDA Grant
- You Tube channel.
- MVP grants with Eric Volheim
- New IT firm/website
- Audited contracts up to date
- Treasurer/Collector combined and getting assistant in that role
- Contract negotiations
- Budget preparation and identifying cost savings
- Personnel plan and implementation of Personnel Policy
- Community engagement
- Presented at a MMA conference
- Radio station WARE 97.7

To work on for Nicole from the Board of Selectmen

- Understanding Hardwick
- continue to develop relations with town people and town employees
- Balancing job and responsibilities with the culture of the town
- stepping back before engaging and writing to organize your thoughts before you respond
- team building
- organization

Conservation Commission Appointment

The Board of Selectmen were in receipt of a letter to appoint Dr Neil Halin to the Conservation Commission for a 2-year appointment.

KK made a motion to accept the conservation commission recommendation to appoint Neil Halin to the conservation commission for a term expiring June 30,2025

HRR Seconded

Roll Call

KK(I), HRR (I), JQ (I)

Mass Central Railroad Memo

(see attached)

ARPA

Highway dept sent two requests. One is for Mower for the parks \$20,149.10. Then a shower for highway \$8760.

The Finance committee will recommend paying off all the leases on the vehicles and then place a freeze on spending. The Board of Selectmen will look at this after they receive the finance committee's budget.

KK made a motion to approve ARPA funding in the amount of \$8760 for the Highway to contact Pioneer Valley environmental for the shower as quoted.

HRR seconded.

Roll call.

KK (I), HRR (I), JQ (I)

KK made a motion to approve ARPA funding for Kubota zero turn mower in the amount of \$20149.10.

HRR seconded.

Roll Call

KK(I), HRR (I), JQ (I)

Annual Dog Warrant

KK made a motion to approve the annual dog warrant.

HRR seconded.

Roll Call

KK (I), HRR (I) JQ (I)

Admin town Report

(see attached)

Resignation from Finance Committee

KK made a motion to accept the resignation for Vincent Nastasi from the Finance Committee.

HRR seconded.

KK (I), HRR (I), JQ (I)

Selectmen round table

Kelly wanted to thank Julie for working alongside her for 6 years.

Motion to Adjourn

KK Made a motion to Adjourn.

HRR seconded.

Roll Call

KK (I), HRR (I), JQ (I)

Meeting adjourned at 7:58