

**Hardwick Board of Selectmen
Myron E. Richardson Municipal Building
307 Main Street
Hardwick, MA 01031
Via Zoom
Meeting Minutes
November 29, 2022**

In Attendance: Julie Quink (JQ), Chair; Kelly Kemp (KK), Vice Chair; H. Robert Ruggles (HRR), Clerk; Nicole Parker (NP), Town Administrator; Jenn Kolenda (JK), Assessor; A. Alexander Weisheit (AAW), KP Law.

Meeting was called to order at 6:04 p.m.

Posted Personnel Committee Meeting

JQ noted attendees for the Personnel Committee are Kelly Kemp, Nicole Parker, Jenn Kolenda and Julie Quink.

JQ noted reorganization will take place at the next meeting.

Personnel Policy

NP stated the Personnel Policy was typed and felt there should be another meeting in order to review one more time prior to sending it to the Board of Selectmen for adoption. The next Personnel Committee meeting is set for January 3rd agreed upon for 6:00 p.m.

Retirement Insurance Policy

Documents are still being reviewed by the attorneys. Should be able to review by the next meeting.

Payroll

- NP noted upon review and after refer to the UMAS document, some employees' pay were off by a few cents. Other issues with some departments were also resolved.
- NP stated going forward when the budget is passed, she will send to Accounting and the Treasurer exactly what each hourly employee is making and each salaried employee is making on a separate sheet to be inserted into their Personnel file so each year it will show what each employee makes in order to keep track. JK also reviewed this and agreed with NP's calculations.

Adjournment

Motion

KK called for a motion to adjourn.

JK seconded.

Roll Taken:

JQ yes.

KK yes.

JK yes.

NP yes.

HRR yes.

Motion passed and the meeting adjourned at 6:20 p.m.

Board of Selectmen Meeting opened at 6:21 p.m.

Advisory Informational Committee

JQ asked AAW to provide input:

- He felt the goal of the Committee should be to provide a forum for people to discuss their views as to what the accurate facts are. He cautioned the Board to act as an informational forum only.
- KK is unsure if it would be very productive.
- HRR questioned if the Committee would work on the Host Community Agreement or were they going to work on trying to get information to the public? If it's just for getting information he feels it would not help at all.

JQ felt there's a lot of information floating around with different forums and was hoping there might be a better way of getting information out. Town doesn't yet have a Host Community Agreement. If this fails at the election then there's no reason to have an HCA or a horse racing committee.

Discussion ensued regarding alternate strategies for gathering and sharing information.

Questions due by December 12th with a meeting on the 19th with 4th if needed.

Special Town Election Warrant

Motion

HRR made a motion to approve the warrant as read by JQ.

KK seconded.

Roll Taken:

HRR yes

KK yes

JQ yes

Motion passed (3:0).

Discussion ensued.

Letter to the Gaming Commission

Will be discussed at the next Board of Selectmen meeting.

Adjournment

Motion

KK made a motion to adjourn.

HRR seconded.

Roll Taken

HRR yes

KK yes

JQ yes

Motion passed (3:0).

Meeting adjourned at 7:11 p.m.