

## Town Administrator Report, July 17, 2023

- USDA.
  - Equipment for project 2 has been awarded to Aqua Aerobic Systems. Goods and Services Contract is ready for signatures this evening
  - Wheelwright Wastewater Treatment Plant should be going out to bid in the next couple of weeks. Debt repayment is still being discussed.
  - Oversight RFP's have been sent to the Board for their perusal. I've contacted Whitewater Wastewater to see if they do it as well. Expecting to meet with them next week.

### *New:*

- A new Accountant was assigned to us but another accountant has just been assigned this week. It would be beneficial to explore a shared accountant with another town. End of Year has been extremely challenging with almost no support.
- .Our streaming equipment has been broken for months. The team is supposed to be onsite Monday 7/17 to install new. The equipment arrived here last Wednesday.
- I received a quote for new electric vehicle charging stations. It is approximately \$40,000.00. Out of pocket expense will be around \$2,000.00

### *Ongoing:*

- Town Hall boiler update. The flooring is nearly complete. I am hoping it's all finished by July 31. The finance committee has several knowledgeable HVAC experts and am waiting for some recommendations for a permanent solution.
- Construction has begun again with Ludlow Construction and MassDOT on Main Street in Gilbertville. Expect delays.
- The Council on Aging are holding office hours once again. 12:30PM at Quabbin Estates and Municipal Building (Town Hall) at 10:00AM. Please come down and check out all of the services they have. Snacks served! Eileen and/or Brenda will be at each location on the last Wednesday of the month for an hour at each place unless otherwise necessary.
- DLS submitted a Financial Policy manual. I will be forwarding as soon as I can go through so I may answer any questions you may have.
- Accountant; Shared services.
- Water Commission: We have received the water meters to upgrade technology and researching surrounding towns for rates, as well as exploring regulations and procedures. Meters have been installed. We need to schedule training with Ti Sales and East National Water. As of 6/29, East National water did a reading. I am now waiting for them to be uploaded into Vadar for billing.
- I attend coffee hour at the Hardwick/Barre Senior Center the first Wednesday of the month. Please come join me for a conversation or if you have any questions or concerns.

As always, please feel free to reach out to me anytime. My email along with work and cell numbers are on the website, and my door is always open.